1:40 PM

MACOUPIN COUNTY BOARD

215 South East Street • P.O. Box 535 • Carlinville, IL 62626 Telephone 217/854/3341 • Fax 217/854/6015

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PETE DUNCAN

GABE SPRINGER CHEEF FINANCIAL OFFICER

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District 2 ANDREW MANAR OUVER SCHWALLENSTECKER FRANCIS WIESEMAN

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LEE LOBUE
TONY WIGGINS

District 9
RAYMOND COATNEY
LYNDAU HERSCHELMAN
VERYL REIHER



January 11, 2012

<u>MEMORANDUM</u>

To: Michael Sherer, Executive Director West Central Development Council

From: Andrew Manar, Chairman of the Macoupin County Board

RE: Appointments to WCDC Board

This memorandum shall hereby serve as official notice to the West Central Development Council that I, as Chairman of the Macoupin County Board, have chosen to make the following appointments to the West Central Development Council Board:

- Robert Quarton to serve as the representative of Macoupin County for a term effective January 1, 2012 through December 31, 2012.
- Paul Quirk to serve as the representative of Macoupin County for a term effective January 1, 2012 through December 31, 2012.
- Michael Zippay III to serve as the representative of Macoupin County for a term effective January 1, 2012 through December 31, 2012.
- David Thomas to serve as the proxy representative for Macoupin County Board Chairman Manar for a term effective January 1, 2012 through December 31, 2012.

The aforementioned appointments to the West Central Development Council Board were made and approved accordingly at the January 10, 2012 meeting of the Macoupin County Board.

Andrew Mahar, Chairman

Date

Jeff Sudduth

Modesto, [State] 62667

Phone: 217.369.3881 • E-Mail: jeff.sudduth@gmail.com



Objective

I am looking to fill the vacant seat on the Macoupin County Emergency Telephone Systems Board. My strong background in technology and communication would be an asset to the families and businesses of Macoupin County.

Experience

Microcomputer Support Specialist III, University of Illinois Springfield

February 2009 - Present

As a Media Specialist I work with converting and transcoding audio and video to make available for Faculty, Staff and Students. I also work on the Mac Support Team: Level2 where I troubleshoot and repair issues. Another major part of my position is documentation and training.

Technology Coordinator for the Tuscola School District

March 2001 - February 2009

As the Technology Coordinator for the Tuscola Schools I had to troubleshoot, maintain, and purchase all different types of Technology. I was the Network Administrator, Helpdesk Support, Hardware / Software Evaluator, Telecommunications Liaison, Grant writer, and many other duties related to the job.

Education

Bachelor of Arts in Communication University of Illinois Springfield In Progress

Associates in Applied Science in Computer information Systems Parkland College

December 2004

Job Duties I Perform(ed)

- · Develop Training Materials
- Explore and Evaluate Emerging Technologies
- Lead Workshops / Trainings
- Coordinate trainings
- Support and Troubleshoot End User situations
- Assist and Coordinate with parents and students for PowerPoint Presentation
- Write and Maintain District Technology Plan
- Maintain the District's Acceptable Use Policy
- Work within a Budget
- File State Grants
- File Federal E-Rate forms
- Support and Coordinate technology at Athletic events
- Design, Develop, and Maintain Websites

- Sustain Local Area and Wide Area Network
- Maintain 7 Servers and 300+ Workstations
- Research Software and Hardware
- Recommend and Purchase new Software and Hardware
- Direct the installation and setup of new phone systems
- Apple Mac Support
- iTunes Support
- Flash Production
- Media Transcoding
- Consult with Faculty on Technology Integration
- Assist in Supervision
- Evaluate, Use, and Train on Social Media

Volunteer / Service Activities

Committee Member Annual Modesto Harvest Fest Vacation Bible School Recreation Activities Volunteer